

Minutes of the Regular Governing Council Meeting
Date: June 11, 2019; Time: 5:00 p.m.
Middle College High School
Room #2205, Gurley Hall, UNM- Gallup Campus
705 Gurley Avenue, Gallup, NM 87301

Governing Council Members:

Anthony Major, President- Present
Lisa Bracken, Vice President- Present
Valerie Long, Secretary/ Treasurer- Absent
Mary Lou Mraz, Member- Present
Dr. Betty Sutliff, Member- Present
Dr. Matthew Mingus, Member- Absent

Agenda Item I

1. Call to Order: ***Mr. Major called the meeting to order @ 5:06 PM.***
2. ***Roll call declaring it an open meeting and that a quorum was present for the meeting.***

Agenda Item II

1. Approval of the June 11, 2019 Agenda: ***Mr. Major asked for to a motion to accept the agenda. Dr. Sutliff moved, and was second by Ms. Bracken, all present were in favor.***
2. Approval of the May 14, 2019 Regular Governing Board Meeting Minutes, as presented. ***Mr. Major asked for a motion to approve the minutes, Ms. Mraz moved, and was second by Dr. Sutliff, all present were in favor.***

Agenda Item III

1. Action Items-New Business
 - a. Student Enrollment Lottery: ***Lottery drawing took place to fill 32 slots by Dr. Hunter & K. Brown. Dr. Sutliff moved, second by Ms. Mraz, all present were in favor.***
 - b. Approval of Revised Enrollment Policy for School Year 2020-2021:
Dr. Hunter: Edits are highlighted in yellow & strike throughs. In the future grade levels will have to balance out, due to that we will most likely have 3 or more lottery drawings. Opened up for discussion.
Ms. Bracken moved, second by Ms. Mraz, all present were in favor.
 - c. Approval of Accounts Payable Vouchers:
K. Brown- There is only one voucher for this meeting, that is because the May Board meeting was held late. Opened up for questions, none at this time.
Ms. Bracken motioned, second by Dr. Sutliff, all present were in favor.
 - d. Approval of Employee Out-of-State/In-State Travel; pre-approved by CEO
 1. Tim Knowles; Albuquerque, NM; June 10-11, 2019; NMPED College & Career Readiness Advisor Summit 2019

2.Dr. Rob Hunter, Albuquerque, NM; June 21, 2019; NMPED Charter
School Division Training

Dr. Sutliff moved, second by Ms. Bracken, all present were in favor.

- e. Approval of 19/20 Resolution - Open Meetings Act:
K. Brown-Changed dates only, changed mid year when Sue Fox was helping. Meets criteria for Mr. Dan Hill.
Ms. Mraz motioned, second by Ms. Bracken, all present were in favor.
- f. Approval of 19/20 Resolution - Signature Authority for Banking:
K. Brown: This regards working with bank (solely) signing checks or any contracts or agreements with the bank.
Dr. Sutliff moved, second by Ms. Mraz, all present were in favor.
- g. Approval of 19/20 Resolution - Signature Authority for Business Transactions:
K. Brown: This is in regards to Transactions that will obligate the school. The document will be revised.
Ms. Mraz moved, second by Dr. Sutliff, all present were in favor.
- h. Approval of Amended 19/20 Administrators' Salary Schedule: ***Dr. Hunter-State set a new minimum for Principal (i.e. Principal making more than a director) Director should not be making less than Principal, Principal's start at \$96,000.00. Our Director is Kim Brown, Principal is Mr. M. Cunanan.***
Ms. Mraz motioned, second by Ms. Bracken, all present were in favor.
- i. Approval of 18/19 Operational Budget Adjustment":
K. Brown- We are no longer under GMCS District, therefore we have to have our own master plan. We have received a quote from an individual who is charging \$15000.00. Funds need to be moved around to accommodate payment. He has started on the plan already.
Dr. Sutliff motioned, second by Ms. Mraz, all present were in favor.
- j. Certification of 18/19 Capital Assets:
K. Brown- We have a list of assets with a cost of more than \$5000.00, list has not changed over 2- 3 years. Inventory has been taken and assets are still on sight, we also know where they are located.
Dr. Sutliff motioned, second by Ms. Mraz, all present were in favor.

Agenda Item IV

- 1. Student Representative's Report: ***Students on Summer break, no report given.***
- 2. Parents' Reports: ***No Parent present.***
- 3. GC Board Members' Reports: ***No report given.***
- 4. Teachers' Reports: ***Teachers on Summer break, no report given.***
- 5. Counselor's Report: ***Mr. Knowles is attending a College Career Readiness Summit.***
- 6. Dean of School's Report: ***Mr. Cunanan is attending a Science Conference all week.***

7. Business Manager's Report

a. Financial Report-Written:

Opened up for questions. Ms. Mraz asked "If there is a dollar amount we need to stay under, for Federal funds", the answer was No.

8. CEO's Report

a. Lions Hall Update:

Dr. Hunter along with the attorney & local contractor looked at the building. There are a number of issues there fore it is not occupiable. The building needs to be brought up to code, a letter was sent to UNM- Gallup, which Dr. Malmis sending to Main. The letter mentioned that we would like a permanent place, to open the dialogue to possibly purchase land from UNM- Gallup.

b. Food Services Update:

Hot meals will be cooked @ the Six Directions building and transported to MCHS. The Request for Proposal (RFP) should be ready tomorrow June 12, 2019. Dr. Hunter, K. Brown & other Charter Schools will be meeting with Mr. Newsom on Monday June 17, 2019.

c. New Student Orientation:

Orientaton will be week long, with 60 incoming students. Notification will go out to Parents @ the end of July.

d. Annual Consultation with Navajo Nation:

Dr. Hunter has requested to get on the Navajo Nation Council Health Committee agenda. He would like to update them on food services & transportation, also would like to ask how we can serve students better.

e. Transition to PEC Authorization:

Transition happens July 01, 2019. Safely plan- massive change, we are preparing. UNM- Gallup has a safety committee, Mr. Knowles is on that committee. We will pioneer this plan/ program. McKinley Academy is under District, which does not translate well to this environment. We have exceeded first mission specific goal- Credits earned per grade.

f. Summer Hours:

We have transitioned to Summer hours, no one in the office on Fridays.

Ms. Mraz moved to enter Executive Session , second by Dr. Sutliff @ 7:32 PM, all present were in favor.

Agenda V

1. Executive Session

a. The Governing Council Board will meet in Executive Session to discuss limited personnel matters pursuant to NMSA 1978 10-15-1 (H)(2).

b. Potential action relating to Item V.1.a., above.

The matters discussed in the closed meeting were limited only to those specified in the motion for closure. Ms. Mraz moved to return from Executive Session, second by Ms. Bracken @ 8:12 PM, all present were in favor.

Next scheduled Board Meeting is set for August 13, 2019 @ 5:00 PM.

Adjourn:

Adjourned @ 8:17 PM, motion by Ms. Mraz, second by Ms. Bracken, all present were in favor.

Anthony Major, Council President

Michelle Etsitty, Recording Secretary