

Minutes

Regular Governing Council Meeting

Date: March 12, 2019. Time: 5:00 pm

Middle College High School

Portable #1 Rm 2

705 Gurley Avenue, Gallup, New Mexico 87301

Governing Council Members:

Anthony Major, President- Present

Lisa Bracken, Vice President- Present

Ms. Valerie Long, Secretary/Treasurer- Absent

Dr. Betty Sutliff, Member- Present

Mary Lou Mraz, Member- Absent

Dr. Matthew Mingus, Member- Present

Agenda Item I

1. Call to Order: **Mr. Major called the meeting to order @ 5: 30 PM.**
2. Roll Call declaring it an open meeting and that a quorum was present for the meeting

Agenda Item II

1. Approval of the March 12, 2019 Agenda: **Mr. Major asked for a motion to accept the agenda. Ms. Bracken moved, and Dr. Sutliff second the motion to approve the agenda, all present were in favor.**
2. Approval of the February 12, 2019 Regular Governing Board Meeting Minutes, as presented. **Mr. Major asked for a motion to approve the minutes, Dr. Sutliff moved and it was second by Dr. Mingus, all present were in favor.**

Agenda Item III

1. Action Items-New Business
 - a. Approval of Accounts Payable Vouchers: **(K. Brown) Nothing to point out, opened up for questions, as it was discussed in the budget meeting. Motioned by Dr. Mingus, Second by Dr. Sutliff, all present were in favor.**
 - b. Approval of Employee Out-of-State/In-State Travel; pre-approved by CEO
 1. Dr. Robert Hunter; Santa Fe, NM; February 19-20, 2019; Legislative Session
 2. Tim Knowles, Santa Fe, NM; February 21-22, 2019; Legislative Session: Gallup Day
 3. Dr. Robert Hunter; Albuquerque, NM; March 5, 2019; Meeting with Deputy Secretary Bobroff & NM Charter Leaders
 4. Dr. Robert Hunter, Tim Knowles, Michael Cunanan; Farmington, NM, March 27, 2019; Early College HS Meeting
 5. Dr. Robert Hunter & Kim Brown; Albuquerque, NM; March 27-29, 2019; Spring Budget Workshop
 6. Kim Brown; Farmington, NM; April 8, 2019; NM State Audit Rule Training
 7. Kim Brown; Albuquerque, NM; April 10, 2019; NM EDGE Certified Procurement Officer (CPO) Recertification Classes
 8. Ronald Schali; Albuquerque, NM; April 25-26 2019; NGPF FinCamp Event
Travel approval, no questions. Dr. Sutliff motioned, Second by Ms. Bracken, all present were in favor.
 - c. Approval of 2019 Graduation Waivers: **One Senior who will graduate on a Waiver, student is Gifted. Page 3 in the hand out describes why a waiver is needed. The student did not take High School Science test. She will eventually take the test, but results will not be available until after graduation. Student has passed a College Science course. We expect student will do well on the test. Ms. Bracken motion to approve, Second by Dr. Mingus, all present were in favor.**

Agenda Item IV

1. Discussion Items

- a. CEO Evaluation Process: *K. Brown would like to accomplish tonight is get input from the Board if there are any priorities they would like to focus on for Dr. Hunter's evaluation. What was sent in email is what was used last year to evaluate, no changes were made. She opened up as to what topics the Board would like covered. Board will keep the evaluation as is from previous. Agreement that evaluation is ok and will move forward with it.*

Agenda Item V

1. Student Representative's Report: *Student Representative J. Platero, was no available to report as they are on Spring Break.*
2. Parents' Reports: *No Parent(s) present.*
3. GC Board Members' Reports: *Dr. Sutliff- Training on March 30th, 2019 status. No one on the Board needs this, as they have exceeded their hours. Ms. Bracken asked about cost, which there is none. Kim will resend email regarding the training. Dr. Mingus mentioned that the Fall schedule is being drafted, and will be online when it is finalized in early April.*
4. Teachers' Reports: *Not Present, due to Spring Break.*
5. Counselor's Report: *Not Present, due to Spring Break.*
6. Dean of School's Report: *Not Present, currently on his way to Albuquerque, NM for Computer Science Conference.*
7. Business Manager's Report
 - a. Financial Report-Written: *K. Brown opened up for any questions. Dr. Mingus inquired about tuition/ textbooks. An invoice has not been received, and tuition is paid in lump sum. 1st and 2nd Semester difference is due to an increase in enrollment from 91 to 100 students.*
 - b. Operating Reserves Policy: *K. Brown has started on it but it is not ready at this time.*
 - c. 19/20 Budget Preparation Timeline: *K. Brown- a timeline has been put together & is due to PED by 04/26/2019. Would like to put on Board Agenda for the April meeting. To get budet approved community input must be included. In January 2019, Parents put in some input in regards to Transportation, Food and more degree programs. Buget will be ready by 04/09/2019, Spring Budget Workshop will be held on March 27- 29, 2019, and will have unit value and directives and will know better how to prepare the budget.*
8. CEO's Report
 - a. Legislative Updates: *(Dr. Hunter) Three prong attack on Charters- 2 are gone. Cap, Moratorium is gone. Small school adjustment, 5 year phase out. Rural adjustment will mitigate some. Boosting enrollment will also help. Advocacy will make a difference.*
 - b. Contract Renewal with CSD: *Will take place in April. The Board needs to vote. Dr. Hunter is working on finishing touches. Mission specific goals: Track college credits earned, post- secondary audit to see enrollment in College 2nd semester after graduating from MCHS. Would like to submit two ammendments with contract: Increase to 120 students, grade- level change to add on 9th grade. Also add another STEM teachd to accommodate.*
 - c. Visits with PED Administration: *Visits with new CSD & Depute Secretary was introduced to our program. Charter leaders let Bobfoff know that charters feel threatened. She was peacked by our charter because of our native population, because she is from NACA schools. Not sure if this administration is charter friendly or not.*

Dr. Sutliff moved to close and move to Executive Session, second by Dr. Mingus @ 6:45 PM, all present were in favor.

Agenda VI

1. Executive Session
 - a. The Governing Council Board will meet in Executive Session to discuss pending legal issues and potential/threatened litigation between Middle College High School and its authorizer, Gallup-McKinley County Schools. NMSA 1978 §10-15-1(H)(7).
The matters discussed in the closed meeting were limited only to those specified in the motion for closure. Dr. Mingus moved to close Executive Session, and second by Dr. Sutliff @ 7:05 PM, and present were in favor.
 - b. Potential action relating to Item VI.1.a., above.
No action was taken.

Adjourn

Next scheduled Board Meeting is set for April 9, 2019 @ 5 PM. Adjorn @ 7:08 PM, moved by Ms. Bracken, second by Dr. Mingus, all present were in favor.

Anthony Major, Council President

Michelle Etsitty, Recording Secretary