**Minutes of the Governing Council Meeting**

Date: June 29, 2022 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at mchsgallup.com

**Governing Council Members**:

Dr. Matthew Mingus, President – Present

Dr. Betty Sutliff, Vice President – Present

Monica Yazzie, Secretary – Present

Lisa Bracken, Member – Present

Olin Kieyoomia, Member – Not Present

Agenda Item I

1. Call to Order-Dr. Mingus called the meeting to order at 5:00 pm
2. Roll Call video-declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the June 29, 2022 Agenda: ***Dr. Mingus asked for a motion to approve the agenda. Ms. Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor.***
2. Approval of the May 25, 2022 Governing Board Regular Meeting Minutes, as presented: ***Dr. Mingus asked for a motion to approve the minutes. Dr. Sutlliff motioned to approve, seconded by Ms. Yazzie. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report: ***No teacher reports.***
3. Counselor’s Report: ***Mr. Knowles was pleased to report that Middle College had a third-place finisher for Rotary Senior of the Year. Rosalia Tolentino earned a $3,000 scholarship, placing higher than previous MCHS candidates. He also reported that he increased the order of PSAT tests for the upcoming school year’s administration on Saturday, October 15. Although this falls during the school’s Fall Break, the Saturday date is the only one to guarantee that students taking the test will not have to miss their college courses in order to do so. The reason for the increase to 60 tests is because of the school’s growing enrollment.***
4. Principal’s Report: ***Dr. Hunter reported on behalf of Mr. Cunanan, who relayed that the school’s Student Information System (SIS) has been rolled over and is up and running for the upcoming year. He also indicated that all End of Year (EOY) data has been submitted to the state and is presently awaiting their verification so that EOY certification can be completed.***
5. GC Board Members’ Reports**: *Dr. Mingus reported that UNM’s enrollment is up slightly by 5% over this time last year and that credit hours are up even more so. Dr. Sutliff wished to publicly acknowledge Ms. Rarick for her efforts in getting information to her on short notice.***
6. Business Manager’s Report
   1. Financial Report: ***Written report presented by Ms. Rarick***.
7. CEO’s Report
   1. PED Updates/Restructuring: ***Dr. Hunter reported that there continues to be some tension between what the PED proposes and what the department is actually doing. The Secretary has talked about easing some of the reporting burden on schools, but the department’s approach to handling theYazzie/Martinez lawsuit has been to build additional compliance reporting requirements. As Dr. Hunter explained, the reason this matters to us is that we don’t operate with the benefit of a large central office, so all the reporting falls directly on school administration (the more that reporting requirements are actually reduced, the more time administration would receive to focus on the internal operations of the school and supporting our students and teachers). As for the PED’s recent restructuring, the Secretary is stepping back from some of his duties and two of the most reliable Deputy Secretaries have left the department to pursue other careers. Rather than naming replacements, the department has put out a new organizational chart showing smaller staffing. It’s a bit early to tell what impacts this might have on the state’s schools, but we are all keeping close watch on these developments.***
   2. Student Orientation: ***Dr. Hunter reported that families of new students have been notified that their orientation takes place August 16, with returning students scheduled to come in later in the week to get their books, etc. As usual, orientation will begin with a catered breakfast for the new students and families, and finish up with just the students through the rest of that day. The leadership team has spent a couple of days updating the orientation program to stress the academic supports that have been refined over the years. UNM’s new chancellor, Dr. Ezell, has confirmed that she will also be there during staff introductions to extend a welcome to the families. And later in the day, Dr. Mingus and another of his UNM colleagues will come in to talk with students about what to expect in the college environment, and how they can best leverage their strategies for success.***
   3. Lease Agreement/Lease Assistance Updates:  ***Dr. Hunter explained that as mentioned in the email that accompanied the board packet, the PED is requiring a specific resolution from the board showing approval for the new facility and requested a couple of small formatting changes to the Lease Purchase Agreement, all of which are included in the action items.***
   4. UNM Updates: ***Dr. Hunter received word from Dr. Ezell that she informed UNM that we are not to be paying tuition, so the MOA in the present board packet looks pretty much exactly as it did when it was first sent to UNM in November. Dr. Hunter also reported that the branch is bringing some bachelor degree programs back to campus, creating more opportunities for students which ought to help simultaneously with UNM***’***s enrollment.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on Updated MOA with UNM: ***Dr. Mingus asked for a motion to approve the updated MOA. Ms. Bracken motioned to approve, seconded by Ms. Yazzie. Roll call vote with all members in favor.***
2. Discussion and Possible Action on Reformatted Lease Purchase Agreement: ***Dr. Sutliff inquired why the LPA needed to be approved again, as the board had already approved construction and financing arrangements at its October 2020 and August 2021 meetings. General Counsel, Dan Hill, indicated that the PED requested a formal resolution of the board in lieu of, or in addition to, the meeting minutes, and also requested that a copy of the amortization schedule be shown in the LPA. Dr. Mingus asked for a motion to approve the LPA. Ms. Bracken motioned to approve, seconded by Ms. Yazzie. Roll call vote with all members in favor.***
3. Discussion and Possible Action on Lease Purchase Agreement Resolution: ***Dr. Mingus asked for a motion to approve the Resolution. Ms. Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor.***
4. Discussion and Possible Action on Lease Assistance Annual Conflict of Interest Questionnaire: ***Dr. Mingus asked for a motion to approve the Questionnaire. Ms. Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor***
5. Discussion and Possible Action on May WF Bank Rec, May Bento Bank Rec, May Check Register: ***Dr. Mingus asked for a motion to approve. Ms. Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor***
6. Discussion and Possible Action on BARs: ***No BARs needed this month.***
   * 1. Additional BARs: ***N/A***

Adjourn: ***With no further business, a motion to adjourn was made by Ms. Yazzie, seconded by Dr. Sutliff. Roll call vote with all members in favor. Meeting adjourned at 5:40 pm. Next regularly scheduled meeting will be on Wednesday, August 31, 2022, at***

***5:00 pm.***

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Dr. Matthew Mingus, Council President

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Recording Secretary