Minutes of the Governing Council Meeting

Date: September 30, 2020 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at mchsgallup.com

Governing Council Members:

Dr. Betty Sutliff, Present – Present

Lisa Bracken, Vice President – Present

Monica Yazzie, Member – Present

Dr. Matthew Mingus – Member – Present

Olin Kieyoomia, Member – Present at 5:03 pm

Agenda Item I

1. Call to Order-***Dr.Sutliff called the regular meeting to order at 5:00 pm.***
2. Roll Call video-declared open meeting, quorum was present for the meeting.

Agenda Item II

1. Approval of the September 30 Agenda: ***Dr Sutliff asked for a motion to accept the agenda. Ms.Yazzie moved, Ms.Bracken seconded, all members voted in favor***.
2. Approval of the August 26, 2020 Governing Board Regular Meeting Minutes, as presented: ***Dr. Sutliff asked for a motion to approve minutes. Ms. Yazzie moved, Dr. Mingus seconded, all members voted in favor.***

Agenda Item III

1. Teacher’s Report: ***Mr. Schali reports his online students are doing well with classes, especially 9th graders. All students as a whole are doing well. Mr. Schali also spoke about the MESA class and student projects.***
2. Counselor’s Report: ***Mr. Knowles reports PSAT testing for Juniors on October 17th. With limited testing spaces Sophomores will not be tested in the fall. Also, doing student transcripts audits, Seniors do their LoboTrax for those who plan to get AA degree, spring registration opening soon, students will be contacted to register through their email. Sophomores will be given opportunity to take PSAT in the spring.***
3. Principal’s Report: ***Mr. Cunanan reports attendance average is at 94% for the first six weeks. Attendance based on student’s participation and homework submission. Student information continues to be updated in PowerSchool. PowerSchool is accessible to parents and students to check on grades. Pleased that students are keeping in contact with their instructors. 32 mobile hot spots were distributed to students with internet issues. 40th day reporting submission to PED opens October 14th. Twenty-five seniors will take SAT on October 14th. ASVAB testing will be administered on October 19th.***
4. GC Board Member’s Report: ***Dr. Mingus reports UNM schedule availability will be in mid November. Classes will be online, maybe hybrid.***
5. Business Manager’s Report
	1. Financial Report-Written: ***Written report presented by Ms. Anna Cress.***
6. CEO’s Report
	1. Updates from PED: ***Dr. Hunter has completed Rapid Response Reporting Training and is point of contact. When MCHS goes to in-person teaching and someone tests positive for Covid, there is protocol to follow to report to Dept of Health and nurse assigned to region. Dr. Hunter does weekly reports to PED on how much PPE (masks, hand sanitizer, sanitizer wipes) we have on hand. 5% staff to get testing weekly only if school has in-person attendance. As of now, MCHS does not have in-person schooling. No official timeline for middle and high schools to return to school.***
	2. GC Training Hours: ***Under new rule, new board members do not need introductory 7 hour training in order to be eligible to vote at meetings. Mr. Hill may provide some specific training hours if needed. Dr. Mingus pointed out that GC members are required to complete 6 hours for continuing board members, as an hour of financial training has been waived due to the school’s outstanding record of financial management. Deadline to complete training is July 1st.***
	3. US News and World Report Ranking: ***MCHS was ranked in the state’s top 50 schools at 31, only school in McKinley County. May purchase award patch for use on website and print materials.***
	4. Excellent Schools NM Grant: ***Dr. Hunter explained this is a grant that can offer funding to schools that are in the process of expanding, especially to schools that served under served students. Dr. Hunter and Mr. Hill discussed options with Excellent Schools’ director. Dr. Hunter has also been in contact with Grant Plant, a non-profit organization who provides funds for charter schools. May look to contract with somebody to do grant research/grant writing.***

Agenda Item IV

1. Action Items-New Business:

* 1. Approval of Accounts Payable Vouchers: ***Dr. Mingus motioned to approve, Mr. Kieyoomia seconded, with a roll call vote of all in favor.***
	2. Approval of BARs: ***Dr. Hunter discussed the Lease Assistance Reimbursement which MCHS receives each year. Indian Ed Grant that required some revisions because of questions from PED. Request was originally seeking tuition reimbursement, to which PED advised that high schools are statutorily not supposed to pay tuition for dual credit. Grant was approved for staffing. Written report presented by Ms. Anna Cress. Mr. Kieyoomia motioned to approve, Ms. Yazzie seconded, with a roll call vote of all in favor.***
	3. Approval of PE waivers: ***Mr. Knowles submitted request to PED to waive PE graduation requirement for two students per physicians and 504 plan. Dr. Mingus motioned to approve, Ms. Yazzie seconded, with a roll call vote of all in favor.***
	4. Approval of Pre-Development Agreement with T2: ***Mr. Hill explained that the agreement is mainly for creation of architectural plans and planning that would go into the eventual building of the new facility. School would eventually own the architectural plans by purchasing the plans that would then be used to build facility. Provides first step into pre-development planning and conversations with the developer, T2. Will allow school to negotiate building strategies or cost. No action to be taken until contracts are ready for final review.***

Adjourn: ***With no further business, a motion to adjourn was made by Dr. Mingus, seconded by Ms. Yazzie, with a roll call vote of all in favor. Meeting adjourned at 6:19. The next regularly scheduled meeting is set for October 28 at 5:00 pm.***

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Dr. Betty Sutliff, Council President

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Recording Secretary